

**Date** November 12, 2021  
**To** All BCFS Site Managers  
**From** Safety, Health & Environment Department  
**Subject** Vaccination Requirements for Contractors of BC Ferries

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**PLEASE SHARE THIS MEMO WITH YOUR DEPARTMENT'S CONTRACTORS**

Dear valued partner,

On November 5, 2021 the BC Ferries' COVID-19 Vaccination Policy (the Policy) came into effect. The policy, which was required pursuant to the Minister of Transport's *Interim Order No. 7 Respecting Passenger Vessel Restrictions* (the Order), describes vaccination requirements for all of BC Ferries' contractors' personnel (employees, agents and sub-contractors) and any other visitor attending BC Ferries' vessels or shore based properties.

We want to share some important information from the Policy and Order that will be helpful to you and your staff as you continue to service our business.

Requirements differ for vessel-based and shore-based contractors. Please read the information on the following pages carefully and direct any questions related to the Policy to your BC Ferries contact or representative.

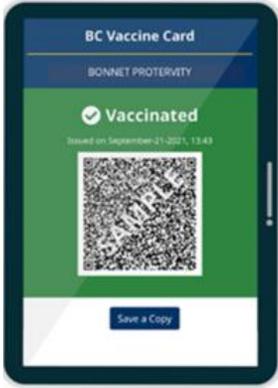
<b>KEY DATES</b>			
<b>Ship-Based Contractors</b>			
	<b>After November 15</b>	<b>After January 24</b>	<b>After February 28</b>
<b>Partially vaccinated</b>	Contractors with only a single vaccine dose must provide proof of a negative COVID-19 test completed no more than 72 hours before attending the vessel as part of the sign-in process	Contractors must be fully vaccinated (two doses) if attending a vessel or must have an approved exemption. This is consistent with the Policy requirements of BC Ferries' vessel-based employees	
<b>Fully vaccinated</b>	Contractors show their proof of vaccination to the Site Contact for verification as part of the sign-in process		
<b>Exempt</b>	Contractors show valid proof of an exemption to the vaccine requirement (see Transport Canada's Exemption Request Forms, attached and available from Transport Canada website <a href="#">Guidance for Marine industry</a> ) to the Site Contact for verification as part of the sign-in process		
<b>Shore-Based Contractors (i.e., Non-Vessel Worksites)</b>			
	<b>After November 15</b>	<b>After January 24</b>	<b>After February 28</b>
<b>Partially vaccinated</b>			Contractors attending BC Ferries' shore-based properties must be fully vaccinated (two doses) or must have an approved exemption (see below).
<b>Fully vaccinated</b>			Contractors show their proof of vaccination to the Site Contact for verification as part of the sign-in process
<b>Exempt</b>			Contractors show proof of an exemption to the vaccine requirement (see Transport Canada's Exemption Request Forms, attached and available from Transport Canada website <a href="#">Guidance for Marine industry</a> to the Site Contact for verification as part of the sign-in process

**Additional Information**

- The BC Ferries representative who has asked the contractor to attend the worksite will inform the contractor of the vaccination requirements and the requirement to provide proof of vaccination status.
- The onsite BC Ferries point of contact will ensure contractors have checked-in properly, provided proof of valid vaccination status or exemption, and completed any site safety orientation or briefing.
- BC Ferries **accepts** two forms of proof of vaccination:

<p>i. the Canada COVID-19 proof of vaccination (the digital Federal vaccine passport used for travel on an airplane or rail)</p> <p><a href="https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-covid-19-proof-vaccination/get-proof.html">https://www.canada.ca/en/immigration-refugees-citizenship/services/canadian-covid-19-proof-vaccination/get-proof.html</a>, or</p>	
<p>ii. BC's / local pharmacies' COVID-19 Immunization record card(s) (paper card you received with your shots)</p>	

- BC Ferries **does not** accept the following as proof of vaccination because it does not contain all the information required by the Order:

<p>i. The BC Vaccine Card (digital or paper)</p>	
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- Contractors are required to keep their vaccination documentation or proof of exemption with them at all times while working at a BC Ferries' worksite in accordance with the dates set out above. Contractors undertaking work for BC Ferries that does not require attendance at a worksite are not required to show valid vaccination status until they need to physically attend a BC Ferries' worksite.
- Contractors who attend sites where they typically are not required to check-in (e.g. Parking Contractor Attendants) must show proof of vaccination status to

- their primary contact at BC Ferries.
- Couriers, Canada Post and drop-off delivery type activities that are short term (e.g. less than 15 min) in nature at non-vessel locations will not require proof of vaccination status.
- Contractors seeking vaccination exemption must use one of Transport Canada's Exemption Request Forms (link included to Transport Canada website [Guidance for Marine industry](#)).

The health and safety of our employees, our customers and the communities we serve is our primary concern. Although mandated to do so, we believe that implementing a mandatory vaccination policy is the right thing to do to protect everyone who works for, or travels with, BC Ferries. Thank you for adapting to this new requirement.

If you have any questions, please don't hesitate to get in touch with your BC Ferries contact directly. BC Ferries is committed to providing a safe and healthy workplace for our employees, our customers, partners and vendors.

Thank you for your support, and stay safe.