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British Columbia Ferry Services Inc.  
Suite 500 – 1321 Blanshard Street  
Victoria, BC V8W 0B7  
Tel (250) 978-1502  
Fax 1-866-846-0453  
[www.bcferries.com](http://www.bcferries.com)

November 1, 2022

Sent via email to:

Our File: FOI-2023-016

Dear \_\_\_\_\_ :

**Re: Request under the *Freedom of Information and Protection of Privacy Act***

British Columbia Ferry Services Inc. (BC Ferries) received your request for access to records under the *Freedom of Information and Protection of Privacy Act* (the FOIPP Act) on September 13, 2022. Your request was as follows:

*"The current and all available older brand guidelines for BC Ferries."*

Enclosed please find copies of the records responsive to your request.

Some of the records contain information excepted from disclosure under the FOIPP Act. This information was severed so the remaining information could be disclosed. The severed information is excepted from disclosure under sections 15, 17, 19 and 22 of the FOIPP Act. The information was severed because the information poses possible risks to the security of security and systems, poses possible safety risks and is personal information. A copy of the FOIPP Act can be found here:

[https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96165\\_00](https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96165_00)

We have noted on the records disclosed to you which section of the FOIPP Act was relied on to sever the information.

Thank you for your deposit of \$37.50 for this request, received on October 6, 2022. The final charge for this request is the same amount. We have calculated this amount, as follows:

<b>Locating and retrieving the records</b>	Less than 3 free hours provided in the FOIPP Act	No charge
<b>Developing a computer report format to produce records</b>	1 hour @ \$30.00/hour	\$30.00
<b>Preparing records for disclosure</b>	0.25 hour @ \$30.00/hour	\$7.50
	<b>Total</b>	<b><u>\$37.50</u></b>
	Less deposit	\$37.50
	<b>Amount owing</b>	<b><u>\$0</u></b>

As this charge is the same as your deposit, the account for this request is settled.

You can apply to the Information and Privacy Commissioner for a review of this response. You have 30 working days from receipt of this letter to request a review by writing to:

Office of the Information and Privacy  
Commissioner for British Columbia  
PO Box 9038, Stn. Prov. Govt.  
Victoria, BC V8W 9A4  
Facsimile: (250) 387-1696

If you request a review, please provide the Commissioner's office with a copy of this letter, a copy of your original request, and the reasons or grounds upon which you are requesting the review.

If you have any questions, please write or call our office at (250) 978-1502.

Sincerely,

Original signed by

Shauna Rasmussen  
Manager, Information and Privacy  
FOIPP Office