

Meeting Details:

FAC:	Chemainus – Thetis – Kuper
Date:	February 5, 2004
Location:	Horseshoe Bay Inn, Chemainus
Time:	11:15 am

Attendees:

<i>Committee</i>	<i>BC Ferries</i>
Chair, Ian Ralston Thetis Island	Captain Bill Dickie, A/Marine Superintendent
Fred Mitchell Kuper Island	Huy Lam, A/Manager, Terminal Operations, IIS (S)
Maurice Blackhurst Chemainus	Janet Pollard, Senior Ticket Attendant, Chemainus terminal
John Stadt, Thetis Island (Alternate for Gail O'Hara)	Stephen Nussbaum, Manager, Communications, IIS and Northern Services
Guests:	
Marlane Christensen Manager, Aboriginal Relations, BC Ferries	Mia Kaye Recording Secretary

1. Call to Order:

Ian Ralston called the meeting to order at 11:13 am

2. Approval of Agenda:

a. Agenda was approved

3. Minutes of Previous Meeting:

a. Minutes of the meeting held on January 2003 were approved and distributed on February 2003.

4. Review of Action Items:

- a. Terminal Maintenance Review of Foot Passenger Walkway and Turn-around at Kuper Island in consultation with the committee representative from Kuper:
- Terminal Maintenance met with members of the Penelakut Band to discuss issues with the safety of pedestrians at the terminal and for the no post to be moved over to make a walkway and a designated area on the terminal for a school bus.

Action: Marlane Christensen will investigate the jurisdictional boundaries between Moth and BC Ferris at the Kuper terminal.

Action: Captain Dickie will instruct the crew on the route 20 vessel to discharge the foot passengers last at Kuper.

b. Web Cameras installed at Thetis and Kuper terminals:

- The committee asked if the web cameras can be installed at Thetis and Kuper terminals so the vessel can see the amount of traffic waiting to load. The object is to allow the Master routing options based on waiting traffic.

Action: Steve Clapton will investigate the feasibility of installing web cameras at both terminals and report back to the committee.

c. Schedule options from Kuper and Thetis:

- No schedule change suggestions were possible prior to this meeting because BC Ferries was required to publish its schedule two years in advance. This item is more fully discussed under new business.

d. Appointment of alternate members from Thetis and Kuper:

Action: Kuper Island will have the tribe elections on February 19th and during that time will be able to advise on the regular and alternate members for this committee. Cecilia Harris has replaced Audrey Henry until then.

Thetis Island will go through the CRD to appoint alternates to this committee.

e. Emergency Call Outs:

- A water taxi is now available for these emergency call outs on Thetis and Kuper.
- There is also a process in place to put helicopter pads on both Islands.

Action: Closed

f. Previous ideas and proposals:

Action: Gail Lund will provide these outstanding issues from meetings in previous years at the next FAC meeting.

5. Correspondence:

a. None submitted

6. New Business:

a. Foot Passenger Discharge for School Runs:

- Because of safety concerns during the school runs at both terminals, foot passengers are to be discharged after the traffic.

Action: The Senior Master has agreed to have the foot passengers discharged last at Kuper and Chemainus

b. Scheduling Issues:

- BC Ferries reported that it is required to publish schedules a year in advance. The schedule for 2005 has to be published by April 2004. The objective of this

provision is that customers know in advance what the schedule is on a continual basis.

- Any changes contemplated to the schedule would have to maintain the same number of round trips specified in the Coastal Ferry Contract. The changes considered would be adjustments only.
- The committee would like to see more flexibility in their ability to make adjustments to the schedules. They would like to be able to experiment with the schedule to determine what timings work better for both Islands.
- It was noted that the 2 minute cut off has made a significant improvement with on time performance.
- BC Ferries asked the committee to meet together to provide suggested adjustments that could be considered for the 2005 schedule. It was noted that there is a possibility to make those adjustments to the 2004 schedule as well.

Action: Thetis and Kuper representatives will meet to discuss the changes that they would like to have and will submit this to BC Ferries within 6 weeks, to make adjustments to the 2005 schedule.

Action: Marlane Christensen will work with the Penelakut Band and its new Council on proposed schedule adjustments.

Action: Stephen Nussbaum will investigate introducing a more flexible schedule through the commissioner. This would allow greater flexibility to adjust the schedule within the 2 year schedule term.

c) Tickets sold at Chemains for Kuper destinations show Thetis:

- The computer ticket system is programmed to sell tickets according to the scheduled destinations. On the triangle runs, the ticket agent must enter the destination manually. If the ticket agent overlooks the manual entry, the destination printed on the ticket could be incorrect.
- This does not affect the statistical information; it is compiled from numbers manually entered in the ships log.

Action: BC Ferries will investigate adding an additional button to the till for the two destinations from Chemainus, as well as the inter-island traffic.

d) Terminal project updates:

- The waiting room extension at Thetis and the passenger walkway shelter at Chemainus are both approved to start construction in the Spring 2004.
- A new system on the ramp gates have improved on time performance because the crew do not have to lock and unlock them for each sailing.

e) Operational Project Updates:

- The M.V. Kahloke will be re-engined with the same engines as recently installed in the M.V. Klitsa. The new engines will improve the on-time performance of the route.
- The committee recommended the MV Kahloke as the permanent vessel on this route, because of its larger capacity.

f) Chemainus wharf expansion:

- The private marina/breakwater project is on hold, pending a new developer.
- Bank stabilization and dredging is currently being planned by the North Cowichan Regional District.

5. Next Meeting:

- a. October 14, 2004 0900 hours Horseshoe Bay Inn

6. Meeting adjourned: 1300 hours

Approved:

Captain Bill Dickie

Ian Ralston, Chair

Date: March 15, 2004

Date: March 26, 2004