

**SALT SPRING ISLAND  
FERRY ADVISORY COMMITTEE MEETING**

**November 14, 2001  
1600 – 1800 hours  
Islands Trust Meeting Room  
Grace Point Square**

**Attendees:**

Committee Members:

Doreen Hewitt, Chair  
Gerrard Farry  
Bob Jones  
Lee Middleton  
Janice Harkley  
Doug Mitchell

BC Ferries:

Capt. Trafford Taylor  
Steve Clapton  
Gary Leitch  
Mia Aleksich  
Stephen Nussbaum  
Capt. James Grimmer

Guests:

Guy Rowell

1. Call to Order – Chair, Doreen Hewitt
2. Minutes of the previous minutes - Received
3. Business arising out of the minutes:
  - a) OCP documents were not available at this meeting and the committee will review at the next meeting.

**Action:**

BC Ferries will ask the Islands Trust to distribute the relevant OCP document to the Committee Members.

4. There were no presentations from the public.
5. Summer Schedule 2002:
  - a) Capt. Taylor provided the Committee with an overview of the proposed Service Plan for the summer of 2002. Highlights included:
    - I. No reductions in service are proposed and a 1 week extension of the small ship (M.V. Bowen Queen) to meet the travel demand in the early fall is planned.
    - II. The present year-round schedule for the service between Vesuvius-Crofton and between Fulford-Swartz Bay will be continued.

- III. The SGI summer 2002 schedule is being developed as early as possible with input from terminal and ship staff as well as with input from the SGI FAC.
  - IV. The objectives for the Summer 2002 schedule include reducing the number of ships departing TSA terminal simultaneously by separating the departure time of the various routes at TSA and minor adjustments to the schedule to allow improvements to on-time performance and reduce fuel consumption.
- b) Capt. Grimmer provided the Committee with an overview of the proposed draft schedule for the service between Long Harbour-SGI-TSA.

**Action:**

The Committee will review the proposed schedule and provide a representative to participate in the SGI FAC schedule discussions planned for November 21, 2001 at Swartz Bay.

6. Capital Projects:

Steve Clapton, Manager of Terminal Operations, provided an overview of the capital projects currently being planned for Salt Spring Island service related terminals.

- a) Crofton terminal: the floating lead will be replaced requiring a mid-day closure on December 11, 2001. In addition, preliminary discussions have been initiated with the municipality of Crofton to reduce traffic congestion at the terminal.
- b) Long Harbour terminal: an addition is planned to expand the administrative space to consolidate the administrative offices located at Fulford Harbour into Long Harbour.
- c) Fulford Harbour terminal: a design study will be started in the near future to solve the increasing congestion problem at the terminal and in the Village of Fulford. BC Ferries asked the Committee to appoint a representative to the future design study team.

**Action:**

The Committee appointed the Chair, Doreen Hewitt and Lee Middleton as representatives on the future Fulford Harbour Design Study Team.

7. Old Business:

- a) Appointment to SGI FAC: The Committee appointed Gerrard Farry and Lee Middleton as the alternate.
- b) Appointment to the Coastal Council: The Committee appointed the Chair, Doreen Hewitt and Bob Jones with Gerrard Farry as the alternate.
- c) Terms of Reference: The Committee adopted the Terms of Reference as distributed at the October 17, 2001 meeting pending a review in 6 months.



- d) Agenda and Minutes procedures: Gary Leitch provided the Committee with the standard practices adopted for other FACs as follows:
- I. The agenda is set jointly by the Chair and the Marine Superintendent.
  - II. The meetings are open to the public and a meeting notice is prepared for advertising in the local newspapers 2 weeks ahead of the meeting date and includes the highlights of the agenda and contact information for the Chair and Committee members. Anyone wishing to make a presentation should contact the Chair prior to the meeting.
  - III. The minutes are prepared by the Marine Superintendent's Secretary and circulated to the Chair and the Marine Superintendent for approval. Once approved the minutes become public record and are posted on the BC Ferries and the Salt Spring Chamber of Business websites. They will also be made available through local libraries.

**Action:**

BC Ferries will arrange for a meeting room large enough for 20 people for the next meeting. The Committee will provide BC Ferries with their preferred contact information.

8. New Business:

- a) The Committee received and discussed the list of issues generated at the June public meeting. The following preliminary review was completed:
- I. Connections between Swartz Bay-Tsawwassen and Fulford-Swartz Bay have been improved with the present schedule.
  - II. The schedule on the Fulford-Swartz Bay route will not be increased to 10 round trips from the present 8.
  - III. The summer schedule of the extra small ship (Bowen Queen) on the Long Harbour-SGI-Tsawwassen route will be extended one week.
  - IV. A through fare option using Duke Point – Vesuvius cannot be accommodated.
  - V. The cutoff time at Long Harbour will be reviewed for changes.

**Action:**

The Committee will convene a working group meeting in the next month to review and prioritize the remaining issues for consideration by BC Ferries.

b) Schedule Brochure Graphic Design:

The Committee discussed the design of the schedule brochure and potential improvements that could make the brochure more 'user-friendly'.

**Action:**

Bob Jones will meet with the BC Ferries Marketing Department to explore alternate designs for the schedule brochure and report back to the Committee.

## 9. Other Business:

Capt. Taylor announced that Mitsubishi has agreed to supply four medium speed engines at no cost to BC Ferries to replace the high-speed engines currently operating in the Skeena Queen. This work will be done starting in April 2002. BC Ferries and Mitsubishi have determined that the current high-speed engines have repeatedly shown wear in this design application and that the medium-speed engines are better suited to the Skeena Queen.

10. The next meeting will be determined following the working group meeting scheduled for mid December.

Approved minutes

Doreen Hewitt

FAC Chair

Approved minutes

Capt. Trafford Taylor

Marine Superintendent IIS (S)

(Document received Feb 02 for archiving)