

Meeting Details:

FAC:	Bowen Island Ferry Advisory Committee
Date:	October 15, 2003
Location:	Horseshoe Bay Terminal Board Room
Time:	5:30 p.m. – 8:30 p.m.

Attendees:

<i>Committee</i>	<i>BC Ferries</i>
Doug Sinkinson, Chair	Captain Ratch Wallace
Alison Morse, Councillor	Marine Superintendent
Grant Chitty	Carl Matheson, A/Terminal Manager
Bill van Luven	Gary Leitch, Manager, Stakeholder Relations & Consultation
Thomas Ferguson	
Anne Ayre	Stephen Nussbaum, Communications Manager, Inter-Island & Northern Services
Joelle Frigon	
	Rory Kulmala, Project Manager, Terminal Construction
	Patrick Morris, Manager, Operational Planning
Guests:	
Michael Rosen, Bowen Island Municipality Planning Consultant	

1. Call to Order:

Chairman, Doug Sinkinson called the meeting to order at 5:30 p.m.

2. Approval of Agenda:

- a. Approved with the addition of a topic on essential services and on refit vessel replacements.

3. Minutes of Previous Meeting:

- a. Minutes of the meeting held on January 8, 2003 were approved and distributed on January 15, 2003.
- b. Review of Action Items:
None to update.

4. Correspondence:

- a. None submitted

5. New Business:

- a. Alison Morse provided a review of the meeting at the UBCM between BIM and BC Ferries with the following highlights:
 - BC Ferries advises that a new ferry for the Bowen Island route is 4-6 years away; public consultation will be part of the process;
 - BC Ferries advised that platform decks were being considered for the Queen of Capilano;
 - BC Ferries, as a commercial Company, will pay municipal taxes;
 - It was recognized that planning for future ferry service is a linked process between BC Ferries and Bowen Island Municipality;
 - It was recognized that the dual lane unloading plan is contributing to better on-time performance and saving fuel;
 - BC Ferries advised that they would meet with the Bowen Island FAC to further discuss future terminal, marshalling and loading/unloading issues. Following a discussion the Committee agreed that the Bowen Island FAC should be the community's and Council's representative for discussions related to ferry transportation issues.

Action: The Bowen Island FAC Terms of Reference will be reviewed for any changes needed at the next meeting

- b. Agenda Items b. through e. were discussed together under a more general topic of the Snug Cove Long Term Plans and the community's needs/requirements for the ferry terminal.
 - BC Ferries noted that the north wharf option for passenger loading was not a preferred option because it would require the installation of dolphins and was a navigational concern.
 - It was agreed that both long and short term requirements need to be defined so that BC Ferries can proceed with capital planning for terminal improvements and the community can proceed with the longer term development plans for Snug Cove. This is a joint responsibility.
 - It was agreed that the options developed by BC Ferries Terminal Planning, as presented to Bowen Island Municipality in August 2003, be presented to the public to generate reaction, comment and potential options to begin the public dialogue to help frame the long term community needs for the location and function of the ferry terminal.

Action: The Bowen Island FAC will meet in the near future to review the details of the Draft #5 of the Snug Cove plan and the options presented by BC Ferries for the terminal and marshalling in preparation for a conceptual presentation to the Community in mid to late November.

- c. The installation of Mezzanine Car Decks on the Queen of Capilano to provide additional capacity was discussed given that a new larger vessel is 4-6 years in the future.

Action: BC Ferries will conduct a business analysis and provide the committee with an update at the next meeting.

- d. Plans have been finalized to widen the existing foot passenger walkway area on the vehicle ramp to allow two or more passengers to walk abreast. Additional discussion concluded that future improvements at Snug Cove should include a separated foot passenger walkway similar to those used at Horseshoe Bay

Action: BC Ferries will submit the request for a foot passenger walkway at Snug Cove in the 2 – 7 year project list for planning and analysis.

- e. The Committee asked BC Ferries to review the coffee bar on the Queen of Capilano for improvements.

Action: BC Ferries will conduct a business analysis and provide the committee with an update at the next meeting.

- f. The Committee asked BC Ferries to review the refit requirements for the Queen of Capilano:

- There is a perception that the Queen of Capilano can undergo most or all of its refit without being taken out of service;
- The FAC requests that a larger replacement vessel such as the Queen of Cumberland be used if the Queen of Capilano must be taken out of service.

Action: BC Ferries will review both requests and provide the committee with an update at the next meeting.

- g. The Committee was provided with an explanation of the process that would be followed through the Labour Relations Board to designate essential service levels in the event of a potential strike:

- An application for essential service designation is made by either party to the Labour Relations Board (LRB);
- The LRB appoints a mediator to meet with both parties, BC Ferries and the union, to agree on the level of service and issues an order;
- The designated level of service must be provided regardless of a labour dispute.

Action: BC Ferries will keep the Committee informed of essential services levels as necessary with as much advance notice as possible.

6. Next Meeting:

The next meeting is at the call of the Chair.

7. Meeting adjourned: 8:15 p.m.

Approved:

Captain Ratch Wallace
Doug Sinkinson, Chair

Date: January 14, 2004
Date: January 30, 2004