

## Meeting Details:

FAC:	Campbell River/Quadra Island/Cortes Island Ferry Advisory Committee
Date:	November 4, 2004
Location:	Room 3, Quadra Community Centre, Quadra Island
Time:	11:00 a.m. – 2:30 p.m.

## Attendees:

<i>Committee</i>	<i>BC Ferries</i>
Chair, Michael Stahnke	Captain Gordon Nettleton Marine Superintendent, Inter Island Services, North
Jim Abram	Jay Holliday Senior Captain, Cortes Island – Quadra Island
Bob Brown	Jim Huffman A/Senior Captain, Quadra Island – Campbell River
Terry Hooper	Gary Leitch Manager, Stakeholder Relations & Consultation
Lynn Nash	Virginia Moore Manager, Terminal Operations
Ralph Nursall	Ann Carpenter Communications Manager
John Sprungman	Marlane Christensen Manager, Aboriginal Relations
	Brian Anderson Manager, Properties & Planning
	Erinn Cousins Business Manager, Strategic & Corporate Planning
	Andrew Dye Project Director, Terminal Asset Management
	Melanie Christensen Secretary, Marine Superintendent

### 1. Call to Order:

Gary Leitch called the meeting to order at 11:00 a.m. Captain Gordon Nettleton was introduced as the new Marine Superintendent for Inter Island Services, North.

### 2. Approval of Agenda:

- a. Item added to the agenda and accepted:
  - Presentation of FAC Binders to Committee Members

### 3. Public Presentations:

- a. Susan Wilson, Chamber of Commerce, Discovery Island  
Ms. Wilson expressed concern of passenger overloads on the two ferries during the summer. This affects both the residents and tourists' ability to travel without frustration.
  - BC Ferries Marketing Department is reviewing traffic strategies and better utilization of under utilized sailings.
  - BC Ferries is reviewing the allocation of vessels. At this time, the company does not have spare vessels during peak season. As new vessels are built, older vessels will be retired and spare vessels may be available.
  
- b. Patricia Wilson, Cape Mudge Band Office  
Ms. Wilson would like assured loading on the Quadra Ferry to Campbell River for passengers traveling to hospital appointments. With today's technology, is it possible for passengers to connect to a website to review the traffic situation of sailings at Route 23?
  - The web cam option is provided by Tower Operators on major routes and currently not available at unmanned minor terminals.
  
- c. Ted Conover, Quadra Island  
Interested in available statistics for traffic overloads on minor routes.

### 4. Minutes of the Previous Meeting:

- a. Minutes of the meeting held on February 27, 2004 were approved and distributed on April 5, 2004.
  
- b. Review of Action Items:
  - BC Ferries Planning Department will send the Statement of Operations for the new terminal to Michael Stahnke for review with the Quadra Ferry Advisory members. **The Statement of Operations was forwarded to Michael Stahnke.**
  - Captain Huffman requested to email Ralph Nursall with information pertaining to the communication between the Quathiaski Cove Terminal Attendant and Captain of the Quadra Vessel. **Captain Huffman has contacted Ralph Nursall.**
  - Virginia Moore will consult with Captain Huffman to complete wording for signage regarding bicycles maneuvering through vehicle lanes. **The signs have been ordered. Please note that the BC Ferries' Bicycle Rack Contest concluded in early September. The winning bicycle rack prototypes will be tested by employees and customers in Spring 2005.**
  - BC Ferries to provide Advisory Committee Members with the decision regarding the continuation of the Cortes priority loading at Quathiaski Cove before communication to the public. **This action item was completed as agreed between BC Ferries and the FAC.**

## 5. New Business:

### a. Quathiaski Cove Development Update

BC Ferries has initiated the development of a 20 year Master Plan for terminals. The plan outlines the functional requirements to form the basis on which the concepts for the configuration of the terminal can be evaluated and as adopted. This will include a vessel replacement strategy; berth/marine structures; vehicle approach, ticketing, holding compound; pick-up/drop-off area and parking; terminal facilities. Plan Option 1 has included the committee's recommendations from last years plan. After the internal processes, a public meeting will be held.

- The Quadra committee members expressed concerns and some frustration over their involvement in the terminal design process, explaining they wanted to be consulted in more detail. Discussions included suggestions for the holding compound such as shrubbery to provide shade for waiting passengers; benches by waiting shelter; covered walkway to trestle and bike racks. Continuous maintenance on the trestle will be provided until scheduled replacement in 2017. A wider foot passenger access and covered walkway is part of the 2017 project.
- A water well is planned to be on BC Ferries leased property, and the process includes archeology investigations. The water line would run parallel to the new holding lane.
- The building design is to have an exterior with ease of maintenance and will consider the communities ideas. Committee Members' suggestions can be forwarded to Erinn Cousins by email at [erinn.cousins@bcferries.com](mailto:erinn.cousins@bcferries.com).

**Action:** Erinn Cousins will consult with ICBC and the Plan Option 1 regarding the committee's safety concern of off-loading passengers and traffic thru the holding compound across Rudder Road. Considerations for the above safety concern include painted walkways, traffic light or a pedestrian traffic light.

### b. 2005 Schedule Brochure

BC Ferries will be combining all existing routes schedules into one brochure, separated into regions. Ferry brochures will be published twice yearly to accommodate the winter/summer schedules. The first brochure will be available in January 2005.

**Action:** Ann Carpenter will forward to BC Ferries Marketing Department the committee's request that the ferries winter/summer schedules be inserted into the telephone books.

### c. Senior Masters Route Reports

- A/Senior Captain Jim Huffman, Route 23, Quadra Island/Campbell River July and August were very busy months. The Cortes loading lane at Campbell River Terminal and the Cortes priority loading for the 9:00 a.m. sailing from Quathiaski Cove on Mondays and Thursdays have been successful with a minimum of complaints. The M.V. Powell River Queen is scheduled for refit in November and will be replaced by the M.V. Bowen Queen.
- Senior Captain Jay Holliday, Route 24, Cortes Island/Quadra Island Traffic was lighter this year by approximately 5%. Discussions of having the

M.V. Tachek or M.V. Quadra Queen II on this route would require Transport Canada's approval due to the difference of home trade classifications between the route and vessels. Costs would also involve vessel movements and dock alterations, required to berth an alternate vessel.

d. Future Development Cortes Island

The Cortes FAC Committee Members expressed concern about future development on Cortes Island and the current vessel, capacity and scheduled sailings. When will the vessel be replaced and is it feasible to have a reservation system on the Cortes or Quadra ferry?

- The M.V. Tenaka is scheduled to be replaced in 2009/10. BC Ferries recognizes the requests for a reservations system on minor routes. The challenge exists when there is an unmanned terminal on the route.
- Changes to the current sailing schedule require the committee's agreement, public consultation and the approval of the ferry commissioner.

**Action:** BC Ferries will invite the Marketing and Revenue Departments to the next FAC Meeting to provide reservations system information.

e. BC Ferries Annual General Meeting Review

Gary Leitch presented the FAC members with copies of reports from the BC Ferries Annual General Meeting held September 27, 2004 in Nanaimo. Invitations to attend the meetings were extended to all FAC Chair Persons.

f. BC Ferries presented each committee member with a Ferry Advisory Manual that includes BCF Public Consultation Contacts, Consultation Commitment, Roles and Responsibilities, Membership Lists, Terms of Reference, route information, resource materials and previous meeting minutes.

g. Michael Stahnke would like a 'Coastal Council' or 'Ferry Users Group' to enable all Ferry Advisory Committees to communicate.

h. Campbell River/Quadra/Cortes Ferry Advisory Committee Chair

**Action:** The FAC will consult together and submit their decision of the committee Chair for the next one year term to Melanie Christensen.

## 6. Correspondence:

a. Emergency Transportation

Dr. Kirstie Overhill of Cortes Island sent a patient by private car to a specialist in Campbell River for medical tests. The vehicle was denied priority loading at Quathiaski Cove as the ferry was at maximum capacity.

- The resolution is for the applicable doctor to notify the Master on the Cortes vessel, who will notify the Master at Quathiaski Cove that this vehicle must be transported to Campbell River due to the time sensitive appointment. This procedure is for medical emergency appointments and not routine appointments.

**7. Next Meeting:**

Michael Stahnke and Melanie Christensen will schedule a meeting date for March 2005.

**8. Meeting adjourned: 2:30 p.m.**

**Approved:**

Captain Gordon Nettleton

John Sprungman

Date: February 8, 2005

Date: February 10, 2005